



# School Official Report

After completing the Transfer Applicant Information section, students should have an advisor, registrar, or school official complete the School Official Report. School officials should send the completed form by email to [admissions@mit.edu](mailto:admissions@mit.edu), by fax to 617.687.9174, or by mail to MIT Admissions, 77 Massachusetts Avenue, E38-200, Cambridge, MA 02139.

## TRANSFER APPLICANT INFORMATION

First name \_\_\_\_\_ Last name \_\_\_\_\_

Email \_\_\_\_\_ Date of birth \_\_\_\_\_  
mm/dd/yyyy

MIT Application ID \_\_\_\_\_ Phone number \_\_\_\_\_

Do you waive your rights under the Family Education Rights and Privacy Act (FERPA) to review the evaluation below? Yes  No

## SCHOOL OFFICIAL INFORMATION

First name \_\_\_\_\_ Last name \_\_\_\_\_

Phone number \_\_\_\_\_ Email \_\_\_\_\_

Institution \_\_\_\_\_ Title \_\_\_\_\_

Relationship to student \_\_\_\_\_

## SCHOOL REPORT

Cumulative GPA \_\_\_\_\_ Projected graduation date \_\_\_\_\_  
mm/yyyy

Is this student eligible to return to your institution? Yes  No

Is this student currently in good academic and disciplinary standing? Yes  No  Decline to answer  School policy prevents me from answering

*If applicable, please provide details in the space provided, or attach an additional letter.*

Has this student ever been subject to (found guilty of) disciplinary proceedings? Yes  No  Decline to answer  School policy prevents me from answering

*If applicable, please provide details in the space provided, or attach an additional letter.*

To your knowledge, has this student ever been convicted of a misdemeanor or felony? Yes  No  Decline to answer  School policy prevents me from answering

*If applicable, please provide details in the space provided, or attach an additional letter.*

Signature of school official \_\_\_\_\_ Date \_\_\_\_\_  
mm/dd/yyyy